MONTHLY PROGRESS REPORT

Name of Department/Entity: _____

Manager: _____

Month and Year: _____

Number of Employees: Hoopa: _____ **Other-Indian:** _____ **Non-Indian:** _____

Program Budget Status Report FY2003:

Total Approved Budget:	
Grants:	
Total Expenditures:	
Total Ending Balance:	

Goals & Objectives:

_____
_____
_____
_____

Have you met your Goals and Objects: Yes or No, if not explain, why?

_____
_____
_____
_____

Current Projects & Deadlines:

_____
_____
_____
_____
_____

Major Obstacles:

_____
_____
_____
_____

Strengths/Weaknesses:

_____
_____
_____
_____
_____